

國立臺北護理健康大學境外學生在校住宿減免申請要點

Guidelines for National Taipei University of Nursing and Health Sciences Overseas Student On-Campus Accommodation Fee Waiver Applications

中華民國 114 年 7 月 8 日國際事務推動委員會修訂通過

Revised and approved by the International Affairs Promotion Committee on July 8, 2025

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第一條 依據本校「境外學生獎助學金申請辦法」，為照顧獎勵優秀境外學生(以下簡稱學生)協助其安心向學，提供校內住宿減免，特訂定「國立臺北護理健康大學境外學生在校住宿減免申請要點」(以下簡稱本要點)。

Article 1

In accordance with the Regulations Governing the Application for Scholarships/Grants for National Taipei University of Nursing and Health Sciences Overseas Students, the Guidelines for National Taipei University of Nursing and Health Sciences Overseas Student On-Campus Accommodation Fee Waiver Applications (hereinafter “the Guidelines”) have been established to support and encourage outstanding overseas students (hereinafter “students”) in their academic pursuits.

第二條 申請對象：
取得入學資格並修讀本校大學部、碩士班、博士班學制之正式學籍學生，但不包含交換生、在職專班學生、延畢生及註銷住宿減免資格者。

Article 2

Eligibility:

Applicants must have obtained admission to the University and be officially enrolled in a degree program at the undergraduate, master's, or doctoral level. The following categories of students are not eligible: exchange students, students enrolled in in-service programs, students who have extended their studies beyond the standard duration, and those whose accommodation fee waiver eligibility has been revoked.

第三條 申請條件：
一、新生：
以最高學歷之學業總成績換算百分制總平均達 80 分以上。

Article 3

二、舊生：

(1)大學部：前一學期學業成績總平均達 80 分以上或班級排名前 20%，且操行成績達 80 分以上。

(2)碩士班及博士班：前一學期學業成績總平均達 90 分以上或班級排名前 20%，且操行成績達 80 分以上。

(3)國際專修部學生：尚未取得正式課程成績，得以前一學期華語課程成績申請。

(4)前一學期修讀本校華語課程出席率 80%以上。(修讀中文學程者得免)

Application criteria:

1. New students:

Applicants must have achieved a cumulative academic grade 80 points or higher in their highest level of completed education.

2. Current students:

(1) Undergraduate students must have attained with academic grade of 80 points or higher, or ranked within the top 20% of the class, and conduct performance of 80 points or higher in the preceding semester.

(2) Master's and Doctoral students must have attained with academic grade of 90 points or higher, or ranked within the top 20% of the class, and conduct performance of 80 points or higher in the preceding semester.

(3) For students in the International Foundation Program, those who have not yet received official course grades may apply using their grades from the previous semester's Mandarin language courses.

(4) Attendance in Mandarin language courses offered by the University in the previous semester must exceed 80% (this requirement is waived for students enrolled in Mandarin-taught degree programs).

第四條 申請時間：

Article 4 一、新生：完成本校住宿申請後，應依申請方式檢附相關文件提出申請。

二、舊生：於每年3月~4月提出，依公告日期為主。

Application period:

1. New students: Upon completing the University's housing application process, applicants must submit the required documents in accordance with the specified application procedures.

2. Current students: Applications must be submitted between March and April each year, with the deadlines subject to the dates announced by the University.

第五條 申請文件：

Article 5 一、必繳：

- (1) 學生住宿申請書
- (2) 境外學生在校住宿減免申請書
- (3) 新生：最高學歷之學業總成績單。
舊生：前一學期成績單正本。

二、選繳：

- (1) 境外學生所提供之清寒證明。
- (2) 工作單位主管或師長推薦信。

Required documents:

1. Mandatory submissions:

- (1) Student Housing Application Form.
- (2) Overseas Student On-Campus Accommodation Fee Waiver Application Form.
- (3) For new students: Official academic transcript from the highest level of completed education.

For current students: Original transcript from the preceding semester.

2. Optional submissions:

- (1) Proof of financial hardship issued by the overseas student's home country or relevant authority.

(2) Letter of recommendation from the applicant's workplace supervisor or faculty advisor.

第六條 申請方式：

Article 6 相關申請作業一律依研發處國際暨兩岸教育中心(以下簡稱本中心)網頁公告辦理，逾期不予受理。

一、新生：將申請文件以電子檔形式，寄至以下信箱 intstudy@ntunhs.edu.tw，並於住宿報到日補交紙本資料。

二、舊生：將申請文件以紙本形式送交至本中心。

Application procedures:

All application procedures shall be conducted in accordance with the announcements posted on the website of the Office of Research and Development, International and Cross-Strait Education Center (hereinafter "the Center"). Late submissions will not be accepted.

1. New students: Submit the required application documents in electronic form to the following email address: intstudy@ntunhs.edu.tw. Physical copies of required documents must be submitted on the housing check-in day.

2. Current students: Submit the required application documents in physical form directly to the Center.

第七條 審核程序：

Article 7 第一階段：由本中心初審，進行申請資格與文件繳交完整性審查。

第二階段：由本中心將初審合格之名單資料，提送國際事務推動委員會，經委員審議並核定住宿減免優先順序。

第三階段：審查結果將於本中心網頁公告。

Review process:

Stage 1: The Center shall conduct a preliminary review to verify applicant eligibility and the completeness of the submitted documents.

Stage 2: Applications that pass the preliminary review will be forwarded by the Center to the International Affairs Promotion Committee. The Committee shall deliberate on and determine the priority order for accommodation fee waivers.

Stage 3: The review results will be announced on the Center's official website.

第八條 獲住宿減免者不可兼得規定：

Article 8 凡已獲取政府機關提供之獎學金或國立臺北護理健康大學外國學生傑出獎學金者，不可兼得本項住宿減免。

Restriction on concurrent awards:

Recipients of scholarships provided by government agencies or National Taipei University of Nursing and Health Sciences Outstanding Foreign Student Scholarship are not eligible to concurrently receive this accommodation fee waiver.

第九條 公服時數及義務：

Article 9 獲住宿減免者應參與公共服務，其公服時數由本中心統一規劃執行，並於住宿減免期間，每學期第 16 周前提交公服時數表至本中心。

一、執行公服時數：

(1)住宿區域為爾雅樓者：上學期、下學期各 70 小時，合計 140 小時。

(2)住宿區域為蕙質樓、蘭心樓者：上學期、下學期各 40 小時，合計 80 小時。

二、於住宿減免期間，義務協助新生生活輔導、宿舍相關事務，並協助本中心辦理之境外學生相關輔導活動至少兩場。

Public service hours and obligations:

Recipients of the accommodation fee waiver are required to participate in public service activities. The required service hours shall be planned and administered by the Center. During the waiver period, students must submit a public service hours log to the Center by the 16th week of each semester.

Required public service hours:

(1) Students residing in Erya (Building C): 70 hours per semester, for a total of 140 hours per academic year.

(2) Students residing in Huizhi (Building A) or Lanxin (Building B): 40 hours per semester, for a total of 80 hours per academic year.

Additional responsibilities during the waiver period:

Recipients must assist with freshman orientation and dormitory affairs, and participate in no fewer than two support activities organized by the Center for overseas students.

第十條 實施規定：

Article 10 一、經審核通過者，得免當學年度之住宿費；惟不包含保證金、宿舍網路服務費、電費及暑假住宿費。

二、未於公告期限內完成公服時數或未能依規定住滿一學年度，或住宿期間違反宿舍相關規定者，學校保有裁定權得採取註銷或終止其住宿減免之權益。

Implementation provisions:

1. Students who pass the review process shall receive an accommodation fee waiver for the current academic year. However, the waiver does not cover the deposit, dormitory Internet service fees, electricity fees, and summer housing fees.

2. Failure to complete the required public service hours within the announced deadlines, failure to reside in the dormitory for the full academic year as stipulated, or violation of dormitory regulations during the period of residence, may result in the revocation or termination of the accommodation fee waiver at the discretion of the University.

第十一條 住宿減免資格註銷及追繳：

Article 11 一、獲住宿減免者如經查證有偽造、變造或其他不實之情事者，應註銷其住宿減免資格，並全額追繳原所減免之住宿費，且永久不得再申請本項住宿減免。

二、獲住宿減免者凡因違反宿舍規定遭取消住宿資格者，永久不得再申請本項住宿減免。

Revocation and reimbursement of accommodation fee waiver:

1. If a recipient of the accommodation fee waiver is found to have engaged in forgery, falsification, or any other form of misrepresentation, the waiver shall be revoked. The recipient shall repay the full amount of the previously waived accommodation fees and shall be permanently disqualified from reapplying for this waiver.

2. Recipients whose housing eligibility is revoked because of violations of dormitory regulations shall be permanently disqualified from reapplying for this accommodation fee waiver.

第十二條 其他注意事項：

- Article 12 一、申請者就學期間核獲本項住宿減免次數最多以兩次為限。
二、實際受獎核定名額，依當學年度國際事務推動委員會審議結果調整之，本校保有最終審核及裁定權。
三、大學部以入住蕙質、蘭心樓；碩博班及國際專修部入住爾雅樓四人房為原則，核配床位則一律由校方安排。
四、如有特殊狀況，應依本中心公告之作業辦理。

Additional notes:

1. Each applicant may receive the accommodation fee waiver no more than twice during their period of study at the University.
2. The actual number of recipients shall be determined on the basis of an annual review conducted by the International Affairs Promotion Committee. The University reserves the right to make final decisions regarding approval and allocation.
3. Undergraduate students will be assigned to Huizhi (Building A) and Lanxin (Building B); while master's program and doctoral students, as well as students enrolled in International Foundation Program, will be assigned to four-person rooms in Erya (Building C). All bed assignments will be arranged by the University.
4. In special circumstances, procedures shall be conducted in accordance with the announcements issued by the Center.

- 第十三條 本要點如有未盡事宜，依本校「學生宿舍管理辦法」、「宿舍住宿規定與違規記點基準」、「學生操行獎懲準則」等相關規定辦理。
- Article 13

Any matters not covered in the Guidelines shall be handled in accordance with the University's relevant regulations, including the Rules Governing Student Housing, the Student Housing Accommodation Regulations and Demerit Point Guidelines, and the Student Conduct Reward and Disciplinary Guidelines.

- 第十四條 本要點經國際事務推動委員會議通過後實施，修正時亦同。

- Article 14 The Guidelines and any amendments thereto shall be implemented after approval by the International Affairs Promotion Committee.