Students Online Application System

click here

https://coa.immigration.gov.tw/coa-frontend/student/entry

How to apply online for the ARC ?

A Prepare required documents

B Create and activate an account
https://coa.immigration.gov.tw/coa-frontend/foreign-student/individual/login

C Log in to your account to fill in the application form and upload required documents

D Pay after approval

E Print out your the Electronic ARC/ Download your receipt and pick up your ARC at NIA service centers

A. Required documents

Items	Photo (2x2 inches)	Passport	Resident Visa	Proof of Accommodation	ARC	Admission Permit or Certificate	Other Supporting Documents (Optional)
First- time ARC application (admitted but not yet enrolled)	✔	✔	✔	✔		✔Certificate of Admission Permit	
First- time ARC application (enrolled)	✔	✔	✔	✔		✔Certificate of Enrollment or student ID	
ARC extension application	✔	✔			✔	✔Certificate of Enrollment /student ID with a valid registration stamp	
Change of ARC information application	✔	✔			✔		✔1. passport renew: upload renewed passport ✔2. lost ARC: upload declarations or the police statements ✔3.change residential address: upload the proof of dormitory payment or the lease.

A. Required documents

1. Photo 2X2 inches

format：JPG

file size ：4KB-512KB

pixels：413 X 531

2. Please scan and upload the document (Photos taken by mobile phones are also accepted)

format：JPG|JPEG|PNG|BMP|PDF

file size ：4KB-512KB

Passport or ID card (both front and back page)

Chinese translation of required documents

B. Go to the Students Online Application System website

1.Click "foreign students and overseas Chinese students"

2. Read the notice and click "I want to apply"

3.Create an account and remember to activate the account by clicking the link e-mailed to you
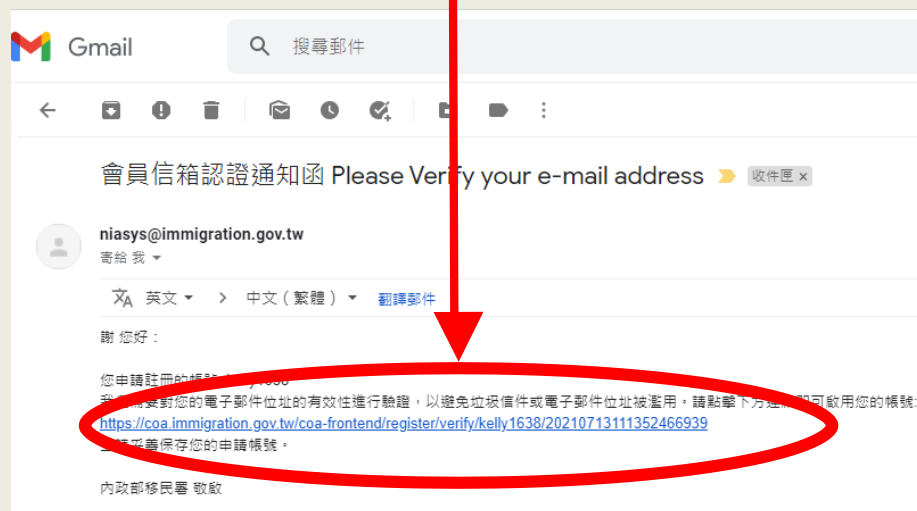
4.Choose the type of application and click "New applicant"

5. select your status of study

Identity
- Visa type
- **FS, FR**-> foreign students
- **FC**-> overseas Chinese students

Program
- Choose your program of study

Status
- I have an admission permit -> **"admitted but not yet enrolled"**
- I already have my certificate of enrollment or student ID with a valid registration stamp -> **"enrolled"**

C. Fill in the application form and upload documents

Upload your photo

Upload required documents

fill in the application form

Wait for your result of application

D. Pay after approval

Pay after approval → various payments options are available

(Notice: payment at convenient stores will take 2-3 working days for transaction process)

E. Download and Print Out

1. Download and print out your <u>Electronic ARC</u> (valid for 6 months)
2. Download your receipt, and pick up your <u>ARC IC Card</u> (valid for 1 year)at NIA service centers

• <u>Electronic ARC</u> (short-term language learning program or formal academic students with an admission permit) • Print out		
• <u>ARC IC Card</u> • Print out the receipt and pick up your IC Card at NIA service centers(or authorize someone to collect IC Card on your behalf)		
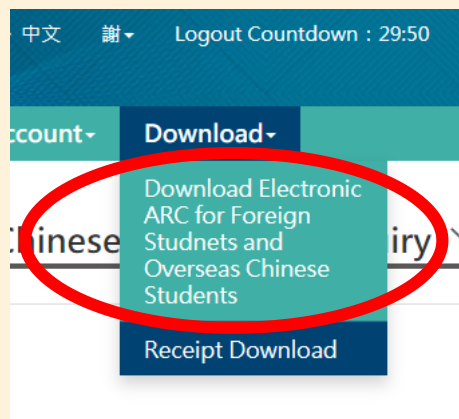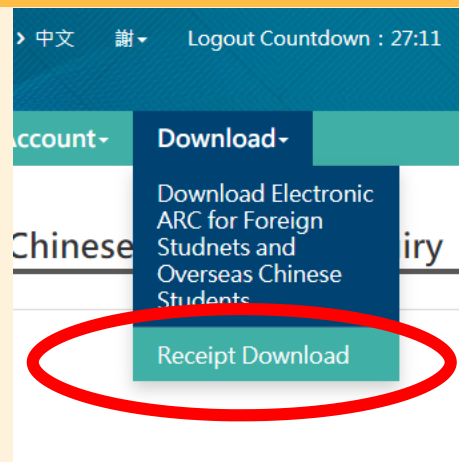
If you have any further questions, please feel free to contact us:

With regard to online operation/ system problems, please call Service Line ：02-2796-7162。

Foreigners in Taiwan Hotline (available in 7 languages) ：Domestic：0800-024-111 Overseas：886-800-024-111

Office hours of NIA service centers：08:00 a.m. -5:00 p.m., Monday to Friday