Dear Students,

Please contact the registration department staff via email (jiajing@ntunhs.edu.tw) if you want apply for the certificate of enrollment.   
  
Subject: 懇請協助開立在學證明Apply for English Certificate of Enrollment, thank you

您好，Hello Ms.,

我目前是就讀於國際學程的學生I am a student currently enrolled in the (就讀學程名稱Program title), 想要請您協助開立在學證明and I want to apply for

□E-file

the Certificate of Enrollment in □Original Certificate (請選擇需要電子檔/紙本Please select E-file or Original certificate )。

感謝 Thank you for your help.

申請學生資訊Student Info：

學生姓名Name：

學號Student ID no.：

Best regards,

Name：