

# When an emergency occurs in the dormitory

## Equipment related issues

- ▼ Report to the floor manager
- ▼ Tell Emily or Helen to help you submit it in the system to inform the school to repair it.

## Emergency support required(ex. Need emergency medical rescue at midnight)

- ▼ Ask the floor manager, the Dorm office, and the Campus Safety Center to help immediately.
  - ① The dorm office: (02)2821-3147
  - ② The Campus Safety Emergency Hotline: (02)2821-4744, The Campus safety center would also inform the international office to see how to help you.
  - ③ Call the staff of the international office.